



Town of Topfield

TOPSFIELD, MASSACHUSETTS

Minutes of Committee Meeting July 30, 2012 – 8:30 PM

Members Present: Joe Geller (chair), Dave Read, Roy Baessler, and Gregg Demers

Guests: Dick Gandt (Selectman), Pete Hayes and Bill Rossiter

1. **Minutes approval:** The minutes of the March 6, 2012 meeting were approved unanimously.
2. **Masco Intern Program Debriefing:** Roy walked the committee through the issues and nuances with the student intern program. In the end the committee agreed it was a worthwhile program and that we should do it again next year if the opportunity is available. The first year also helped modify our expectations of what the students can accomplish.
3. **Cons Comm Certificate of Completion:** Gregg amended the “Clearing Activities” information for the Conservation Commission. They want to walk phase 2 and 3 before approving the Certificate of Completion.
4. **Trail Maintenance:** Roy distributed the Ongoing maintenance list. Of particular interest:
 - a. **Summer St.** It was also noted that there is some stone dust erosion there. that will soon be fixed.
 - b. **Route 97 Culverts:** Roy will organize a volunteer work party as soon as the cooler weather arrives.
5. **Parking lot update:** The public parking lot has now been extended to make room for the new bank’s parking. It has been paved and striped including bike logos and the Route 1 cross-walk was also striped on the same day.
6. **Route 1 cross bid:** Joe reviewed 3 bids for moving the “Officer Ahead” sign and installing the pedestrian operating flashing beacons. Joe made a motion to award Coviello Electric a contract for \$15,840 and Spot Devices a contract for \$7,868 for the red flashing beacons. The committee approved unanimously. For moving the Officer Ahead light Roy made a motion approve but not to exceed \$7,650 which was also approved unanimously.
7. **Southern corral:** Dave will order the post and rail fence and gates to be able install a corral on the other side of Route 1 from where the northern one was installed in 2010. The gates will be placed to slow down cyclists and warn all trail users of the highway. A work party will be organized to build the corral and install the gates.
8. **Rail Trail Video:** The local cable company has contacted the Rail Trail Committee about making a short documentary about the Topsfield Rail Trail. Joe and Dave will be the representatives for that effort.

Meeting adjourned at 9:50 PM - Respectfully submitted, Dave Read